



TELEPHONE (202) 265-2561
FAX. (202) 265-2468

EMBASSY OF GRENADA

1701 NEW HAMPSHIRE AVE., N.W.
WASHINGTON, D.C. 20009

APPLICATION REQUIREMENTS FOR RENEWAL OF CARIBBEAN COMMUNITY GRENADA PASSPORT

- 1 Please read and follow instructions on the first page of application form. IF MAILING YOUR APPLICATION, PLEASE USE AN EXPRESS SERVICE THAT CAN BE TRACKED.
- 2 Applicant **MUST** sign the form in the space provided above **Section 1** and in **Section 10**.
- 3 Applications **MUST** be handwritten, using a **BLUE** or **BLACK** ink and in **BLOCK CAPITAL** letters.
- 4 Applicant **MUST** complete Sections **1, 3, 4, 5, 7, 10 & 11** and if applicable Sections 2, 8, and 9.
- 5 Applicants who are married, divorced or separated **MUST** also complete Section 2.
- 6 Applicants born outside of Grenada **MUST** also complete Section 4.
- 7 **Section 11:** – **MUST** be completed by your Recommender. Your **Recommender, CANNOT** be a **relative** (*direct or in-law*) of the applicant and **MUST** also endorse the reverse side of **ONE** of applicant's photos as indicated in the instructions on the first page of the application. See **Section RECOMMENDER and PHOTOGRAPHS** sections of Passport Application Instructions for details (*"I certify that this is a true likeness of the passport holder Mr./Mrs./Miss"*). Should you not live near a Grenadian who can be your Recommender, please have a Professional who has known you for at least **three (3)** years and **is not a relative (direct or in-law)** complete Section 11 and draw a line through "Grenada" and insert their country of citizenship.
- 8 Two passport size pictures no more than **six (6)** months old **MUST** be submitted with application. The **Recommender** in **Section 11** **MUST** endorse the reverse side of one of the pictures. See **Item 7** above for details.
- 9 **Specifications for photographs:**
 - i. No glasses.
 - ii. No hair bands visible.
 - iii. No big earrings.
 - iv. Ears must be visible.
 - v. Hair must be away from face and not covering the forehead.
 - vi. Chest must be covered.
- 10 Children under the age of 16 years **MUST** have written consent of parent/legal guardian when applying for a passport.
- 11 Female **AND** male applicants if *married*, **MUST** supply their **ORIGINAL** Marriage Certificate. If *divorced* please supply **ORIGINAL** Divorce Decree. **All documents will be returned with new passport.** If previously submitted with application, you are not required to submit these documents again.

12 Applicant **MUST**:

- i. Produce **ORIGINAL** Birth Certificate (*if not supplied previously*), and/or
- ii. Certificate of Naturalization or Registration (*if not supplied previously*), **and**
- iii. Must surrender current (*whether expired or not*) passport with application.

PLEASE READ ALL INSTRUCTIONS ON APPLICATION FORM FOR FURTHER DETAILS

CARIBBEAN COMMUNITY GRENADA PASSPORT FEE SCHEDULE <i>within the USA</i>	
ITEM	FEES
Caribbean Community Grenada Passport (36-page passport)	US\$175.00
Express Service Fee	US\$50.00

RETURN POSTAGE AND HANDLING FEES (<i>if you live within the USA mainland</i>)	
Overnight Express Mail	US\$ 20.00
RETURN POSTAGE AND HANDLING FEES (<i>if you live outside the USA mainland</i>)	
International Express Mail	US\$ 60.00
<u>NO</u> PERSONAL OR COMPANY CHECKS ARE ACCEPTED CASH ACCEPTED IN PERSON ONLY CERTIFIED CHECKS AND MONEY ORDERS (PAYABLE TO EMBASSY OF GRENADA)	
PASSPORT APPLICATION FEES AND COURIER FEES <u>MUST</u> BE SEPARATE MONEY ORDERS OR ENTIRE APPLICATION WILL BE RETURNED	

MAIL TO:

EMBASSY OF GRENADA
ATTN: CONSULATE
1701 NEW HAMPSHIRE AVENUE, NW
WASHINGTON, DC 20009

Failure to follow all the preceding instruction will result in unnecessary delays in processing and obtaining your Passport.