



TELEPHONE (202) 265-2561  
FAX. (202) 265-2468

EMBASSY OF GRENADA

1701 NEW HAMPSHIRE AVE., N.W.  
WASHINGTON, D.C. 20009

**APPLICATION REQUIREMENTS  
FOR FIRST TIME APPLICANTS  
CARIBBEAN COMMUNITY GRENADA MACHINE READABLE ePASSPORT**

- 1 Please read and follow instructions on the first page of application form.
- 2 Applicant **MUST** also complete the First Time Applicants Questionnaire and attach to application.
- 3 Applicant **MUST** sign the form in the space provided above **Section 1** and in **Section 10**.
- 4 Applications **MUST** be handwritten, using a **BLUE** or **BLACK** ink and in **BLOCK CAPITAL** letters.
- 5 Applicant **MUST** complete Sections **1, 3, 4, 5, 7, 10 & 11** and if applicable Sections 2, 8, and 9.
- 6 Applicants who are married, divorced or separated **MUST** also complete Section 2.
- 7 Applicants born outside of Grenada **MUST** also complete Section 4.
- 8 **Section 11: – Recommender, CANNOT be a relative (direct or in-law) of the applicant and MUST also endorse the reverse side of ONE of applicant's photos as indicated in the instructions on the first page of the application. See RECOMMENDER and PHOTOGRAPHS Sections on first page of Passport Application for details ("I certify that this is a true likeness of the holder Mr./(Mrs./Miss .....").**
- 9 Two passport size pictures no more than **six (6)** months old **MUST** be submitted with application. The **Recommender** in **Section 11 MUST** endorse the reverse side of one of the pictures. See **Item 7** above for details.
- 10 **Specifications for photographs:**
  - i.No glasses.
  - ii.No hair bands visible.
  - iii.No big earrings.
  - iv.Ears must be visible.
  - v.Hair must be away from face and not covering the forehead.
  - vi.Chest must be covered.
- 11 Children under the age of 16 years **MUST** have written consent of parent/legal guardian when applying for a passport.
- 12 Female **AND** male applicants if *married*, **MUST** supply their **ORIGINAL** Marriage Certificate. If *divorced* please supply **ORIGINAL** Divorce Decree. **All documents will be returned with new passport.**
- 13 Applicant **MUST**:
  - i.Produce **ORIGINAL** Birth Certificate, and/or
  - ii.Certificate of Naturalization or Registration, **and**
  - iii.Provide **ORIGINAL** Marriage Certificate if applicable.

**PLEASE READ ALL INSTRUCTIONS ON APPLICATION FORM FOR FURTHER DETAILS**

<b>CARIBBEAN COMMUNITY GRENADA PASSPORT FEE SCHEDULE <i>within the USA</i></b>	
<b>ITEM</b>	<b>FEES</b>
New Caribbean Community Grenada Passport ( <b>36 pages</b> )	US\$175.00
Express Service Fee	US\$50.00

<b>RETURN POSTAGE AND HANDLING FEES <i>if you live within the USA mainland</i></b>	
Overnight Express Mail	US\$ 20.00
<b>RETURN POSTAGE AND HANDLING FEES <i>if you live outside the USA mainland</i></b>	
International Express Mail	US\$ 60.00
<b><u>NO</u> PERSONAL OR COMPANY CHECKS ARE ACCEPTED CASH ACCEPTED IN PERSON ONLY CERTIFIED CHECKS AND MONEY ORDERS (PAYABLE TO EMBASSY OF GRENADA)</b>	
<b>PASSPORT APPLICATION FEES AND COURIER FEES <u>MUST</u> BE SEPARATE MONEY ORDERS OR ENTIRE APPLICATION WILL BE RETURNED</b>	

**FIRST TIME APPLICANTS MUST APPEAR IN PERSON FOR INTERVIEW:**

**EMBASSY OF GRENADA**  
1701 NEW HAMPSHIRE AVENUE, NW  
WASHINGTON, DC 20009

PLEASE VISIT  
[HTTP://WWW.GRENADAEMBASSYUSA.ORG/CONSULATE/SCHEDULE/](http://www.grenadaembassyusa.org/consulate/schedule/)  
TO SCHEDULE AN INTERVIEW

APPOINTMENTS AVAILABLE  
TUESDAY AND FRIDAY BETWEEN 10:00AM AND 1:00PM

**Failure to follow all the preceding instruction will result in unnecessary delays in processing and obtaining your Passport.**