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EMBASSY OF GRENADA

1701 NEW HAMPSHIRE AVE., N.W.
WASHINGTON, D.C. 20009

**APPLICATION REQUIREMENTS
FOR CHILD OF GRENADIAN
CARIBBEAN COMMUNITY GRENADA MACHINE READABLE PASSPORT**

- 1 Please read and follow instructions on the first page of application form. IF MAILING YOUR APPLICATION, PLEASE USE AN EXPRESS SERVICE THAT CAN BE TRACKED.
- 2 If applying for passport for the first time, Applicant **MUST** also complete the First Time Applicants Questionnaire and attach to application.
- 3 Applicant **MUST** sign form in the space provided above **Section 1** and in **Section 11**.
- 4 Applications **MUST** be handwritten, using a **BLUE** or **BLACK** ink and in **BLOCK CAPITAL** letters.
- 5 Applicant **MUST** complete Sections **1, 3, 4, 5, 7, 10 & 11** and if applicable Sections 2, 8, and 9.
- 6 Applicants who are married, divorced or separated **MUST** also complete Section 2.
- 7 Applicants born outside of Grenada **MUST** also complete Section 4.
- 8 **Section 11: – Recommender, CANNOT** be a relative (*direct or in-law*) of the applicant and **MUST** also endorse the reverse side of **ONE** of applicant's photos as indicated in the instructions on the first page of the application. See **RECOMMENDER and PHOTOGRAPHS** section of Passport Application Instructions for details (*"I certify that this is a true likeness of the holder Mr./ (Mrs./Miss")*).
- 9 Two passport size pictures no more than **six (6)** months old **MUST** be submitted with application. The **Recommender** in **Section 11** **MUST** endorse the reverse side of one of the pictures. See **Item 7** above for details.
- 10 **Specifications for photographs:**
 - i. No glasses.
 - ii. No hair bands visible.
 - iii. No big earrings.
 - iv. Ears must be visible.
 - v. Hair must be away from face and not covering the forehead.
 - vi. Chest must be covered.
- 11 Children under the age of 16 years **MUST** have written consent of parent/legal guardian when applying for a passport.
- 12 Female **AND** male applicants if *married*, **MUST** supply their **ORIGINAL** Marriage Certificate. If *divorced* please supply **ORIGINAL** Divorce Decree. **All documents will be returned with new passport.**
- 13 Applicant **MUST**:
 - i. Submit your **PARENT(S) ORIGINAL** Birth Certificate, **and**
 - ii. Submit **YOUR ORIGINAL** Birth Certificate, **and**
 - iii. Submit Certificate of Naturalization or Registration (*if applicable*), **and**
 - iv. Submit Application Form, **and**
 - v. Submit First Time Applicant Questionnaire Form, **and**
 - vi. Submit photographs per specifications
 - vii. Submit appropriate money orders

PLEASE READ ALL INSTURCTIONS ON APPLICATION FORM FOR FURTHER DETAILS

CARIBBEAN COMMUNITY GRENADA PASSPORT FEE SCHEDULE <i>within the USA</i>	
ITEM	FEE
New Caribbean Community Grenada Passport (36 pages)	US\$175.00
Express Service Fee	US\$50.00

RETURN POSTAGE AND HANDLING FEES <i>if you live within the USA</i>	
Overnight Express Mail	US\$ 20.00
RETURN POSTAGE AND HANDLING FEES <i>if you live outside the USA</i>	
International Express Mail	US\$ 60.00

<p><u>NO</u> PERSONAL OR COMPANY CHECKS ARE ACCEPTED CASH ACCEPTED IN PERSON ONLY CERTIFIED CHECKS AND MONEY ORDERS (PAYABLE TO EMBASSY OF GRENADA)</p>	
<p>PASSPORT APPLICATION FEES AND COURIER FEES <u>MUST</u> BE SEPARATE MONEY ORDERS OR ENTIRE APPLICATION WILL BE RETURNED</p>	

MAIL TO:
EMBASSY OF GRENADA
1701 NEW HAMPSHIRE AVENUE, NW
WASHINGTON, DC 20009

Failure to follow all the preceding instruction will result in unnecessary delays in processing and obtaining your Passport.